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Azadi Ka  
Amrit Mahotsav

## CENTRAL WAQF COUNCIL

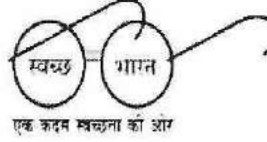
(Ministry of Minority Affairs, Government of India)

Telephone No.: (Off.) 011-29562146-47

(Fax) 011-29562137

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Central Waqf Bhawan  
P- 13&14 Pushp Vihar,  
Sector -6, Saket,  
Opposite Family Court,  
New Delhi – 110 017

F. No. 15(1)/2021–CWC

Dated: 14<sup>th</sup> December, 2021

### NOTICE INVITING SEALED TENDER FOR CONSTRUCTION / INSTALLATION OF ONE PORTACABIN / PREFABRICATED CABIN OF SIZE – 10'X15'

Central Waqf Council (CWC) invites sealed Tenders from reputed firms for the construction / installation of one Porta Cabin / Prefabricated Cabin of size 10'X15' with 1' projection on all 4 sides of structure Area – 150 Sq.ft. Intending eligible bidders may download Bid Document from the website of this office. Bidders shall have to deposit Rs. 15,000 (Rupees Fifteen Thousand Only) as EMD / Bid Security Deposit in the form of Pay Order/Demand Draft alongwith the bid in favour of "Central Waqf Council".

Tender must be submitted latest by 31st December, 2021 (Till 04:00 PM) to the Secretary, CWC, Central Waqf Bhawan Plot Nos. 13 & 14, Sector - 6, Pusp Vihar, (Opposite Family Court), Saket, Delhi – 17.

(Assistant Administrative Officer)



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Dated: 14<sup>th</sup> December, 2021

### TENDER NOTICE FOR CONSTRUCTION / INSTALLATION OF ONE PORTACABIN / PREFABRICATED CABIN OF SIZE – 10'X15'

SEALED TENDERS are invited in two bid system (Technical Bid and Financial Bid Separately) from reputed firms for the construction / installation of one Porta Cabin / Prefabricated Cabin as per the following specification / description to be installed at Central Waqf Council, Central Waqf Bhawan, P-13 &14, Pushp Vihar, Sector – 6, Saket, Opposite Family Court, New Delhi – 110017:

1. **Size – 10'X15' with 1' projection on all 4 sides of structure Area – 150 Sq.ft.**
2. **EPS insulated panel structure**
  - G.I Sheet, thickness 0.63 mm
  - EPS 75 mm thickness of density 18 KG
3. **Platform for structure**
  - MS Pipe – 25X50 mm rectangular pipes of 2'X2' section platform with 1 section of 6" height welded.
  - Central Board on platform – 18 mm thick cement board with vinyl flooring of 1.5 mm thickness.
4. **Doors**
  - 1 door of 5'X7' with door frame
5. **Windows**
  - 2 powder coated aluminium windows of 3'X3' with proper locking facility.
6. **Clear height at end walls**
  - 8' clear height

**7. Storage provision**

- Wall Mounted Floating Desk Hutch Wall Shelf Cabinet Storage Shelves

**8. Clear height of cabin (Centre)**

- 10' clear height

**9. Slope**

- Double slope

**10. Electrical fixtures and fittings**

- Electrical wiring
- 6 power points (15 Ampere)
- 20 Switch Sockets
- One AC Box
- MCB Box
- 1 Air Conditioner – 1.5 ton Split
- 2 Fans
- 6 Tube lights (Double) or LED Bulb

**11. Paint**

- Interior – Plan OBD with Birla putty finish.
- Exterior – Rustic paint  
(Color as per choice of board)

**12. Cost**

- Should be including GST and Transportation cost etc.

**13. Completion of work**

- Within one month from the date of issue of work order

The firm/ agency who fulfils the following criteria and accepts the Terms & conditions as given at **Annexure-I** may only apply.

  
14/12/2021  
(Assistant Administrative Officer)



**TERMS & CONDITIONS**

1. The rates should be quoted in the prescribed format at **Annexure-III**
2. The firm should have at least 3 years of experience in the construction / installation of Porta Cabin / Prefabricated Cabin.
3. The approved rates will not be enhanced during the period of the contract.
4. **No advance payment, in any case, would be made to the firm.**
5. The rates should be quoted inclusive of all expenses.
6. In case of dispute of any kind in any respect whatsoever the decision of Secretary, Central Waqf Council shall be final and binding. Any relaxation in terms and conditions in the tender notice will be at the sole discretion of Secretary, Central Waqf Council
7. No compromise will be made by Central Waqf Council towards the specification and quality of the items to be used in the proposed porta cabin. In case of violation / deviation, Performance Security Deposit will be forfeited and contract will be cancelled forthwith without any notice by the Competent Authority.
8. Central Waqf Council will not be responsible for any loss, damage, or accident up to the completion of the work.
9. Sealed quotations (Technical Bid) will be opened by a committee on due date and time in the office of Central Waqf Council. Your authorized representative duly carrying an authorization letter from the firm / company can attend the tender opening.
10. Financial bid of the firm who qualify in the technical Bid will be opened in the presence of bidder / their representative who may like to be present.
11. The L1 firm will be decided on sum total of service, material, applicable taxes and duties (including exemption sought/granted). The L1 will be determined on total cost basis in case L1 doesn't supply the requisite quality of porta cabin, Central Waqf Council has the right to place order on L2, L3 and so on as per the balance required quantity at L1 rates. In case L1 firm does not supply the requisite quantity of porta cabin, Central Waqf Council has the right to place order on market as per the balance required quantity at L1 rates and the excess payment would be recovered from the L1 firm.

12. The quotation has to be accompanied by an Earnest Money Deposit of Rs. 15,000/- in the form of Pay Order / Demand Draft in favour of "**Central Waqf Council**" payable at New Delhi. The Successful bidder will have to deposit a Performance Security deposit @ 3% of the value of the contract with the Central Waqf Council in the form of FDR (Fixed Deposit Receipt) in favour of Central Waqf Council which shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations. The security is refundable without any interest or termination of the contract after deducting any penalty/ any liability of any kind imposed by Central Waqf Council on account of unsatisfactory service.
13. If the firm after submission of bid and due acceptance of the same i.e. after the award of contract, fails to abide by the terms and conditions of these tender document, or fails to complete his contract period or at any time repudiates the contract Central Waqf Council will have the right to forfeit the performance security, if deposited by the bidder.
14. The Payment will be made within 45 days after the completion of the entire work.
15. Bids incomplete in any respect shall be liable to be rejected.

**Envelope containing quotation in Annexure should be submitted at Central Waqf Council by hand or by post on or before 31.12.2021 (4.00 PM). Quotations received through other mode of correspondence will not be entertained.** The Envelope should be super scribed as "Quotation for Construction / Installation of Porta Cabin/Prefabricated Cabin". Quotation received without EMD (Earnest Money Deposit) will not be considered.



*(Assistant Administrative Officer)*



TECHNICAL BIDS

S. No.	Particulars	
1.	Name and Address of the firm/Company/Agency	
2.	Telephone Number Landline/Mobile	
3.	Name, address and telephone No. of the proprietor	
4.	Copies of certificates of Incorporation of firm / Company / Agency. PAN and Service Tax registration / GST No.	
5.	No. of years of experience in the field of Porta Cabin	
6.	Whether EMD Rs. 15,000/- enclosed in the form of Demand Draft (DD No. and date of issuance)	

Certified that all terms and conditions of Central Waqf Council are acceptable to us. We are not in any major litigation that may have an impact of affecting or compromising the delivery of the services as required under this tender. We are not blacklist by any Central/State Government/Public Sector.

(Signature of the authorized person)  
Name & Designation  
Business Address with seal

Date:  
Place:

**FINANCIAL BID PERFORMANCE****Rates for Porta Cabin Size – 10'X15' with 1' projection on all 4 sides of structure Area – 150 Sq.ft.**

S. No.	Particulars	Rates (in Rs.)
1.	<b>EPS insulated panel structure</b>	
	➤ G.I Sheet, thickness 0.63 mm	
	➤ EPS 75 mm thickness of density 18 KG	
2.	<b>Platform for structure</b>	
	➤ MS Pipe – 25X50 mm rectangular pipes of 2'X2' section platform with 1 section of 6" height welded.	
	➤ Central Board on platform – 18 mm thick cement board with vinyl flooring of 1.5 mm thickness.	
3.	<b>1 Door of 5'X7' with door frame</b>	
4.	<b>2 powder coated Aluminum windows of 3'X3' with proper locking facility</b>	
5.	<b>Clear height at end walls – 8'</b>	
6.	<b>Clear height of cabin (Centre) – 10'</b>	
7.	<b>Slope - Double Slope</b>	
8.	<b>Electrical fixtures and fittings</b>	
	➤ Electrical wiring	
	➤ 6 power points (15 Ampere)	
	➤ 20 Switch Sockets	
	➤ One AC Box	
	➤ MCB Box	
	➤ 1 Air Conditioner – 1.5 ton Split	
	➤ 2 Fans	
	➤ 6 Tube lights (Double) or LED Bulb	
9.	<b>Paint</b>	
	➤ Interior – Plan OBD with Birla putty finish.	
	➤ Exterior – Rustic paint (Color as per choice of board)	
10.	<b>Storage provision</b>	
	➤ Wall Mounted Floating Desk Hutch Wall Shelf Cabinet Storage Shelves	

I / we accept the terms & conditions stipulated in your above quoted tender enquiry and agree to abide by the same.

Yours faithfully,

(Signature of the tenderer with date & seal)

Name of the firm Address and Office

Stamp (seal) with telephone Number